

NOVATO UNIFIED SCHOOL DISTRICT

FIELD TRIP REQUEST FORM FOR BOARD APPROVAL
OF OVERNIGHT FIELD TRIPS AND TRIPS EXCEEDING 100 MILES
Requests to be sent 10 days prior to a NUSD Regular Meeting of the Board of Trustees

For Board Meeting of _____

Objective: Approval of Student Travel

Requested Action: Board of Trustees approves student travel as follows:

SCHOOL:	Pleasant Valley
Grade/Department:	Fifth Grade
Destination:	Alliance Redwoods, Occidental, CA
Number of Students:	76
Number of Adults:	18
Meeting Date w/Chaperones:	8/30/18 <input checked="" type="checkbox"/> Parents have received district requirements for chaperones.
Names of Employees accompanying students:	Elizabeth Nelson, Christina Stone, DeMaur Herrera
Dates of the Educational Field Trip:	April 16-April 19, 2019
Educational Purpose of the Field Trip:	Outdoor Education
Method of Transportation:	<input type="checkbox"/> District Vehicle/Bus <input type="checkbox"/> Contracted Services _____ <input checked="" type="checkbox"/> Private Vehicles*
Source of Funding:	PTA/Parent Donations
Cost of Trip:	\$ 21,280.00
Cost to District:	\$ 00

***All drivers must complete the Driver Information Form, #600130**


All students participating must have District Field Trip Form #600348 completed

Submitted by: _____

Principal Signature

January 22, 2019

Date

<i>For Office Use Only</i>	
Reviewed by Superintendent:	
Date Board Approved:	_____
Board Clerk Signature	_____