

**REGULAR Meeting of the Board of Trustees**

November 06, 2018 6:00 PM

Novato Education Center - 1015 Seventh Street, Novato, CA 94945

**1. CALL TO ORDER AND ROLL CALL - 5:30 p.m.**

**2. CLOSED SESSION AGENDA**

**3. CLOSED SESSION ANNOUNCEMENT/RECESS TO CLOSED SESSION - 5:32 p.m.**

**3.a. ANNOUNCEMENT:** Prior to adjourning into closed session, a representative of the legislative body must orally announce items to be discussed. Individuals may address the Board on these items of the agenda.

**3.b. With respect to every item of business to be discussed in closed session pursuant to Gov Code §54957 and §54957.6: Conference with Labor Negotiators (Kris Cosca, Deputy Superintendent, Human Resources & Strategic Development) Employees Organization: Novato Federation of Teachers (NFT)**

**3.c. With respect to every item of business to be discussed in closed session pursuant to Gov Code §54956.86: Consider Administrative Panel's Recommendation for Expulsion -Student # 1000060659;**

**3.d. With respect to every item of business to be discussed in closed session pursuant to Gov Code §54956.9: Consider Administrative Panel's Recommendation for Expulsion -Student # 1000059017**

**3.e. With respect to every item of business to be discussed in closed session pursuant to Gov Code §54956.9: Consider Administrative Panel's Recommendation for Expulsion -Student # 1000054022;**

**4. PUBLIC COMMENT ON CLOSED SESSION AGENDA**

None

**5. CALL TO ORDER AND ROLL CALL - 6:00 p.m.**

President Butler called the meeting to order at 6:07 p.m.

Closed Session will be resumed after Open Session to continue discussions not completed.

**5.a. Pledge of Allegiance**

**6. ANNOUNCEMENT OF REPORTABLE ACTION/CLOSED SESSION - 6:02 p.m.**

**6.a. Board Action in closed session must be reported in open session**

Vice President/Clerk Trustee Scott reported action taken in Closed Session

- With respect to every item of business to be discussed in closed session pursuant to Gov Code §54957 and §54957.6: Conference with Labor Negotiators (Kris Cosca, Deputy Superintendent, Human Resources & Strategic Development) Employees Organization: Novato Federation of

Teachers (NFT) The

Board will reconvene in Closed Session immediately following Open Session.

- With respect to every item of business to be discussed in closed session pursuant to Gov Code §54956.86: Consider Administrative Panel's Recommendation for Expulsion -Student # 1000060659;

A motion to expel Student # 1000060659 for the remainder of the semester plus full next semester for the following Ed Code Violations §48900.7, §48900b, and §48900a, passed by a vote of 5-0-2 (Trustees Aguila and Mack were absent). A motion was made by Trustee Millerick and a second by Trustee Cooper.

Absent Ms. Maria Aguila

Yes Mrs. Debbie Butler

Yes Mr. Thomas Cooper

Yes Mr. Derek Knell

Absent Mr. Gregory Mack

Yes Mr. Ross Millerick

Yes Mrs. Shelly Scott

- With respect to every item of business to be discussed in closed session pursuant to Gov Code §54956.86: Consider Administrative Panel's Recommendation for Expulsion -Student # 1000059017;

A motion to expel Student # 1000059017 for the remainder of the semester plus full next semester for the following Ed Code Violation 48915 (c)2, The board further decided to suspend expulsion order for the entire duration of the expulsion period, passed by a vote of 5-0-2 (Trustees Aguila and Mack were absent). A motion was made by Trustee Scott and a second by Trustee Knell.

Absent Ms. Maria Aguila

Yes Mrs. Debbie Butler

Yes Mr. Thomas Cooper

Yes Mr. Derek Knell

Absent Mr. Gregory Mack

Yes Mr. Ross Millerick

Yes Mrs. Shelly Scott

- With respect to every item of business to be discussed in closed session pursuant to Gov Code §54956.86: Consider Administrative Panel's Recommendation for Expulsion -Student # 1000054022;

A motion to expel Student # 1000054022 for the remainder of the semester plus full next semester for the following Ed Code Violation §48900.7, The board further decided to suspend expulsion order for the entire duration of the expulsion period, passed by a vote of 6-0-1 (Trustee Mack was absent). A motion was made by Trustee Scott and a second by Trustee Knell.

Yes Ms. Maria Aguila

Yes Mrs. Debbie Butler

Yes Mr. Thomas Cooper

Yes Mr. Derek Knell

Absent Mr. Gregory Mack  
Yes Mr. Ross Millerick  
Yes Mrs. Shelly Scott

## **7. APPROVAL OF AGENDA - 6:04 p.m.**

**Motion Passed:** A motion to approve the agenda passed with a vote of 6-0-1 (Trustee Mack absent). Passed with a motion by Mr. Ross Millerick and a second by Mr. Thomas Cooper.

Yes Ms. Maria Aguila  
Yes Mrs. Debbie Butler  
Yes Mr. Thomas Cooper  
Yes Mr. Derek Knell  
Absent Mr. Gregory Mack  
Yes Mr. Ross Millerick  
Yes Mrs. Shelly Scott

## **8. PUBLIC COMMENT ON CONSENT AGENDA - 6:06 p.m.**

**8.a. Individuals may address the Board in accordance with the Public Comment statement on the last page of the agenda.**

None

## **9. APPROVAL OF CONSENT AGENDA - 6:07 p.m.**

### **9.a. All Consent items approved by a single action**

**Motion Passed:** A motion to approve the Consent Agenda passed with a vote of 6-0-1 (Trustee Mack absent). Passed with a motion by Mr. Derek Knell and a second by Mrs. Shelly Scott.

Yes Ms. Maria Aguila  
Yes Mrs. Debbie Butler  
Yes Mr. Thomas Cooper  
Yes Mr. Derek Knell  
Absent Mr. Gregory Mack  
Yes Mr. Ross Millerick  
Yes Mrs. Shelly Scott

## **10. STUDENT PRESENTATIONS - 6:10 p.m.**

### **10.a. San Jose Middle School**

Paul Norwood, English and Science teacher at San Jose Middle School, introduced four of his students. Each student created a project that aligns with the school vision. Purple Spoon, Education Changes the World, Enceladus, and the Water Project.

### **10.b. Ashley Leonard: SMHS Safe Routes Advocate**

Ashley Leonard presented her "Novato Blvd-San Marin/Sutro Intersection Improvements" vision. She presented on November 5th to the Novato City Planning Commission and shared a portion of the presentation with us. This project will be submitted for her Girl Scout Gold Award. Trustees commented.

## **11. ANNOUNCEMENTS: BOARD AND SUPERINTENDENT - 6:30 P.M.**

### Student Board Members

DJ was filling in for Serena. She reported on Marin Oaks upcoming Thanksgiving feast, student of the week and the close of the second quarter.

McKenzie was filling in for McKenna. She reported out on Novato High's Homecoming success, their can food drive, Bye Bye Birdie, 8th Grade Preview and Alumni games in both basketball and water polo.

Jimena reported on San Marin's Mr. Mustang, the walk out, NIOT event, and 10,000 degrees helping students complete FAFSA enrollment.

### Trustees

Trustee Aguila attended the Golden Bell committee, Hermes at Lynwood, the NMCS fundraiser, and Scream on the Green.

Trustee Scott attended the Vapeing event at San Marin.

Trustee Butler attended Marin Promise Partnership Council, Sp Education Parent Night, NHS Homecoming, SMHS & NHS football game, SMHS 8th grade family night, and The National P3 Institute in Colorado where they discussed full day Kindergarten.

Trustees commented and gave direction to staff to consider full day Kindergarten.

### Superintendent

Superintendent Hogeboom reported Shadowing Jimena at SMHS, taking a team to Colorado for Sound Grading Practices and learning targets, joined a dance contest at Loma Verde and spoke to the parents group at Pleasant Valley. NIOT hosts an even November 8th and there is a Joint meeting between the Board and the City Council on Tuesday, November 13th.

## **12. NON-AGENDA PUBLIC COMMENT - 6:35 p.m.**

**12.a. Individuals may address the Board in accordance with the Public Comment statement on the last page of the agenda.**

None

## **13. STAFF REPORTS - 6:45 p.m.**

### **13.a. Dashboard Local Indicators Report**

Amie Carter, Assistant Superintendent of Student Success, presented the 2018-2019 California School Dashboard Local Control Indicators.

The State Board of Education (SBE) approved standards for the local indicators, supporting local educational agencies (LEAs) in measuring and reporting their progress within the appropriate priority area. LEAs determine if they meet the adopted performance standards using self-reflection tools.

Basic Services and Conditions (Appropriately Assigned Teachers, Access to Curriculum-Aligned Instructional Materials, and Safe, Clean and Functional School Facilities) (Priority 1)

Information is already collected through the School Accountability Report Card (SARC).

Implementation of State Academic Standards (Priority 2)

The SBE adopted self-reflection tool has the following Rating Scale (lowest to highest):  
1 Exploration and Research Phase; 2 Beginning Development; 3 Initial Implementation; 4 Full Implementation; 5 Full Implementation and Sustainability

Parent Engagement (Priority 3)

LEAs provide a narrative summary of their progress toward: (1) seeking input from parents/guardians in school and district decision making; and (2) promoting parental participation in programs. The summary of progress must be based either on information collected through surveys of parents/guardians or other local measures.

School Climate (Priority 6)

LEAs provide a narrative summary of the local administration and analysis of a local climate survey that captures a valid measure of student perceptions of school safety and connectedness.

Assistant Superintendent Carter will return to the Board with a full report on the detail once the information is made public.

## **14. DISCUSSION/ACTION - 6:55 p.m.**

### **14.a. Single Plans for Student Achievement**

Amie Carter, Assistant Superintendent, Student Success, gave a high level overview of the Single Plans for Student Achievement (SPSA). In addition to the secondary schools, Hamilton K-8 and Lynwood Elementary will also be presenting.

All schools focus on making academic gains for all students with specific focus on English Learners, socioeconomically disadvantaged and foster youths. Each principal in collaboration with their Site Council, ELAC, Staff and PTA have developed strategies and action steps to support our district-wide goals and priorities:

Student Success/Equity Goal Area: All students will demonstrate mastery of grade level content as well as the Novato Unified School District Graduate Profile (Six C's) and will meet the UC/CSU entrance requirements upon graduation so that they are prepared for and successful in college and career.

All students and identified student group academic growth on SBAC State Assessment focused on English Language Arts/Literacy and Mathematics.

Staff Success Goal Area: All staff will receive the appropriate support and resources to create the conditions to ensure student success.

Community Involvement and Engagement Goal Area: Each school site will develop and maintain positive parent, student, and community involvement and engagement to promote and support student success.

#### Student Voice

Principals in collaboration with their Site Councils will monitor the Single Plan budgets and activities at their regularly scheduled meetings throughout the year - ensuring that expenditures focus on the activities and priorities outlined in the SPSA.

Each principal presented their school strengths, challenges, and highlights to the Board.

Assistant Superintendent Carter reminded the Board the SPSA's are living documents and data is always being updated.

Trustees commented on each plan presented.

**Motion Passed:** A motion to adopt the Single Plans for Student Achievement was passed with a vote of 6-0-1 (Trustee Mack absent). Passed with a motion by Mr. Ross Millerick and a second by Mrs. Shelly Scott.

Yes Ms. Maria Aguila  
Yes Mrs. Debbie Butler  
Yes Mr. Thomas Cooper  
Yes Mr. Derek Knell  
Absent Mr. Gregory Mack  
Yes Mr. Ross Millerick  
Yes Mrs. Shelly Scott

#### 14.b. School Board Members Discussion of Officers

President Butler explained the Board of Trustees selects a president and a vice president/clerk at the first regular Board meeting in December. Typically the Vice President/Clerk assumes the position of President however, Trustee Scott is stepping down and will not assume the President position. President Butler asked if there were questions about the roles and responsibilities of the president and vice president/clerk. She asked if there was interest. Possible options were discussed.

#### 15. CONSENT: All items approved by a single action - 8:00 p.m.

##### 15.a. Minutes of the Regular Meeting of October 16, 2018

**Motion Passed:** Passed with a motion by Mr. Derek Knell and a second by Mrs. Shelly Scott.

Yes Ms. Maria Aguila  
Yes Mrs. Debbie Butler  
Yes Mr. Thomas Cooper  
Yes Mr. Derek Knell  
Absent Mr. Gregory Mack  
Yes Mr. Ross Millerick

Yes Mrs. Shelly Scott

#### **15.b. Personnel Actions of November 6, 2018**

**Motion Passed:** Passed with a motion by Mr. Derek Knell and a second by Mrs. Shelly Scott.

Yes Ms. Maria Aguila  
Yes Mrs. Debbie Butler  
Yes Mr. Thomas Cooper  
Yes Mr. Derek Knell  
Absent Mr. Gregory Mack  
Yes Mr. Ross Millerick  
Yes Mrs. Shelly Scott

#### **15.c. Request for Proposal (RFP) Partnership with Ed Trust West in Collaboration with Marin Promise Partnership**

**Motion Passed:** Passed with a motion by Mr. Derek Knell and a second by Mrs. Shelly Scott.

Yes Ms. Maria Aguila  
Yes Mrs. Debbie Butler  
Yes Mr. Thomas Cooper  
Yes Mr. Derek Knell  
Absent Mr. Gregory Mack  
Yes Mr. Ross Millerick  
Yes Mrs. Shelly Scott

#### **15.d. Memorandum of Understanding between the City of Novato and the Novato Unified School District for School Resource Officers**

**Motion Passed:** Passed with a motion by Mr. Derek Knell and a second by Mrs. Shelly Scott.

Yes Ms. Maria Aguila  
Yes Mrs. Debbie Butler  
Yes Mr. Thomas Cooper  
Yes Mr. Derek Knell  
Absent Mr. Gregory Mack  
Yes Mr. Ross Millerick  
Yes Mrs. Shelly Scott

#### **15.e. Approval of Memorandum of Understanding (MOU) between Marin County School to Career Partnership and Novato Unified School District for Business and Education Liaisons**

**Motion Passed:** Passed with a motion by Mr. Derek Knell and a second by Mrs. Shelly Scott.

Yes Ms. Maria Aguila  
Yes Mrs. Debbie Butler  
Yes Mr. Thomas Cooper  
Yes Mr. Derek Knell  
Absent Mr. Gregory Mack  
Yes Mr. Ross Millerick  
Yes Mrs. Shelly Scott

**15.f. Approval of the Education Services Federal Program Monitoring (FPM) Update to Board Policy BP 1250 Community Relations**

**Motion Passed:** Passed with a motion by Mr. Derek Knell and a second by Mrs. Shelly Scott.

Yes Ms. Maria Aguila  
Yes Mrs. Debbie Butler  
Yes Mr. Thomas Cooper  
Yes Mr. Derek Knell  
Absent Mr. Gregory Mack  
Yes Mr. Ross Millerick  
Yes Mrs. Shelly Scott

**15.g. Approval of the Education Services Federal Program Monitoring (FPM) Update to Board Policy BP 5125 Student Records**

**Motion Passed:** Passed with a motion by Mr. Derek Knell and a second by Mrs. Shelly Scott.

Yes Ms. Maria Aguila  
Yes Mrs. Debbie Butler  
Yes Mr. Thomas Cooper  
Yes Mr. Derek Knell  
Absent Mr. Gregory Mack  
Yes Mr. Ross Millerick  
Yes Mrs. Shelly Scott

**15.h. Approval of the Education Services Federal Program Monitoring (FPM) Update to Board Policy BP 5125.1 Release of Directory Information**

**Motion Passed:** Passed with a motion by Mr. Derek Knell and a second by Mrs. Shelly Scott.

Yes Ms. Maria Aguila  
Yes Mrs. Debbie Butler  
Yes Mr. Thomas Cooper  
Yes Mr. Derek Knell  
Absent Mr. Gregory Mack  
Yes Mr. Ross Millerick  
Yes Mrs. Shelly Scott

**15.i. Approval of the Education Services Federal Program Monitoring (FPM) Update to Board Policy BP 5145.11 Questioning & Apprehension By Law Enforcement**

**Motion Passed:** Passed with a motion by Mr. Derek Knell and a second by Mrs. Shelly Scott.

Yes Ms. Maria Aguila  
Yes Mrs. Debbie Butler  
Yes Mr. Thomas Cooper  
Yes Mr. Derek Knell  
Absent Mr. Gregory Mack  
Yes Mr. Ross Millerick  
Yes Mrs. Shelly Scott



**15.j. Approval of the Education Services Federal Program Monitoring (FPM) Update to Board Policy BP 5145.13 Response to Immigration Enforcement**

**Motion Passed:** Passed with a motion by Mr. Derek Knell and a second by Mrs. Shelly Scott.

Yes Ms. Maria Aguila  
Yes Mrs. Debbie Butler  
Yes Mr. Thomas Cooper  
Yes Mr. Derek Knell  
Absent Mr. Gregory Mack  
Yes Mr. Ross Millerick  
Yes Mrs. Shelly Scott

**15.k. Approval of the Education Services Federal Program Monitoring (FPM) Update to Board Policy BP 5145.6 Parental Notification**

**Motion Passed:** Passed with a motion by Mr. Derek Knell and a second by Mrs. Shelly Scott.

Yes Ms. Maria Aguila  
Yes Mrs. Debbie Butler  
Yes Mr. Thomas Cooper  
Yes Mr. Derek Knell  
Absent Mr. Gregory Mack  
Yes Mr. Ross Millerick  
Yes Mrs. Shelly Scott

**15.l. Approval of the Education Services Federal Program Monitoring (FPM) Update to Board Policy BP 5145.9 Hate Motivated Behavior**

**Motion Passed:** Passed with a motion by Mr. Derek Knell and a second by Mrs. Shelly Scott.

Yes Ms. Maria Aguila  
Yes Mrs. Debbie Butler  
Yes Mr. Thomas Cooper  
Yes Mr. Derek Knell  
Absent Mr. Gregory Mack  
Yes Mr. Ross Millerick  
Yes Mrs. Shelly Scott

**15.m. Approval of the Education Services Federal Program Monitoring (FPM) Update to Board Policy/Administrative Regulation BP/AR 6171 Title I Programs**

**Motion Passed:** Passed with a motion by Mr. Derek Knell and a second by Mrs. Shelly Scott.

Yes Ms. Maria Aguila  
Yes Mrs. Debbie Butler  
Yes Mr. Thomas Cooper  
Yes Mr. Derek Knell  
Absent Mr. Gregory Mack  
Yes Mr. Ross Millerick  
Yes Mrs. Shelly Scott

#### **15.n. Approval of Revised Board Meeting Dates 2018-2019**

**Motion Passed:** Passed with a motion by Mr. Derek Knell and a second by Mrs. Shelly Scott.

Yes Ms. Maria Aguila  
Yes Mrs. Debbie Butler  
Yes Mr. Thomas Cooper  
Yes Mr. Derek Knell  
Absent Mr. Gregory Mack  
Yes Mr. Ross Millerick  
Yes Mrs. Shelly Scott

#### **15.o. Approval of Notice of Completion (NOC) for the Exterior Painting Project at Lynwood ES**

**Motion Passed:** Passed with a motion by Mr. Derek Knell and a second by Mrs. Shelly Scott.

Yes Ms. Maria Aguila  
Yes Mrs. Debbie Butler  
Yes Mr. Thomas Cooper  
Yes Mr. Derek Knell  
Absent Mr. Gregory Mack  
Yes Mr. Ross Millerick  
Yes Mrs. Shelly Scott

#### **15.p. Approval to Award Contract to Carducci Associates for Landscape Architectural Services for the Athletic Field Complex Project at Novato HS**

**Motion Passed:** Passed with a motion by Mr. Derek Knell and a second by Mrs. Shelly Scott.

Yes Ms. Maria Aguila  
Yes Mrs. Debbie Butler  
Yes Mr. Thomas Cooper  
Yes Mr. Derek Knell  
Absent Mr. Gregory Mack  
Yes Mr. Ross Millerick  
Yes Mrs. Shelly Scott

#### **15.q. Approval to Award Contract to CA+SA for Architectural Services for the A/C Installation Project at Loma Verde ES and Olive ES**

**Motion Passed:** Passed with a motion by Mr. Derek Knell and a second by Mrs. Shelly Scott.

Yes Ms. Maria Aguila  
Yes Mrs. Debbie Butler  
Yes Mr. Thomas Cooper  
Yes Mr. Derek Knell  
Absent Mr. Gregory Mack  
Yes Mr. Ross Millerick  
Yes Mrs. Shelly Scott

**15.r. Approval to Award Contract to CA+SA for Architectural Services for the A/C Installation Project at Lynwood ES**

**Motion Passed:** Passed with a motion by Mr. Derek Knell and a second by Mrs. Shelly Scott.

Yes Ms. Maria Aguila  
Yes Mrs. Debbie Butler  
Yes Mr. Thomas Cooper  
Yes Mr. Derek Knell  
Absent Mr. Gregory Mack  
Yes Mr. Ross Millerick  
Yes Mrs. Shelly Scott

**15.s. Approval of Field Trip Requests of Overnight Field Trips and Trips Exceeding 100 Miles Per Board Policy 6153**

**15.s.1. Novato High School 9th-12th Grade Music, Folsom Jazz Festival, January 25-26, 2019**

**Motion Passed:** Passed with a motion by Mr. Derek Knell and a second by Mrs. Shelly Scott.

Yes Ms. Maria Aguila  
Yes Mrs. Debbie Butler  
Yes Mr. Thomas Cooper  
Yes Mr. Derek Knell  
Absent Mr. Gregory Mack  
Yes Mr. Ross Millerick  
Yes Mrs. Shelly Scott

**15.t. Ratify Warrant Register for Warrants Issued October 12, 2018 Through November 2, 2018**

**Motion Passed:** Passed with a motion by Mr. Derek Knell and a second by Mrs. Shelly Scott.

Yes Ms. Maria Aguila  
Yes Mrs. Debbie Butler  
Yes Mr. Thomas Cooper  
Yes Mr. Derek Knell  
Absent Mr. Gregory Mack  
Yes Mr. Ross Millerick  
Yes Mrs. Shelly Scott

**15.u. Approve Disposal of Obsolete Textbooks/Instructional Materials**

**Motion Passed:** Passed with a motion by Mr. Derek Knell and a second by Mrs. Shelly Scott.

Yes Ms. Maria Aguila  
Yes Mrs. Debbie Butler  
Yes Mr. Thomas Cooper  
Yes Mr. Derek Knell  
Absent Mr. Gregory Mack  
Yes Mr. Ross Millerick  
Yes Mrs. Shelly Scott

#### **15.v. Ratify Quarterly Investment Report for Quarter Ending September 30, 2018 (Q3)**

**Motion Passed:** Passed with a motion by Mr. Derek Knell and a second by Mrs. Shelly Scott.

Yes Ms. Maria Aguila  
Yes Mrs. Debbie Butler  
Yes Mr. Thomas Cooper  
Yes Mr. Derek Knell  
Absent Mr. Gregory Mack  
Yes Mr. Ross Millerick  
Yes Mrs. Shelly Scott

#### **16. ADJOURNMENT - 9:20 p.m.**

President Butler adjourned the meeting at 9:07 p.m.

The Board reconvened in Closed Session.

#### **ANNOUNCEMENT OF REPORTABLE ACTION/CLOSED SESSION**

Vice President/Clerk Trustee Scott reported action taken in Closed Session

- With respect to every item of business to be discussed in closed session pursuant to Gov Code §54957 and §54957.6: Conference with Labor Negotiators (Kris Cosca, Deputy Superintendent, Human Resources & Strategic Development) Employees Organization: Novato Federation of Teachers (NFT) Direction given.