



December 19, 2017

Mr. Yancy Hawkins  
Assistant Superintendent of Business and Operations  
Novato Unified School District  
1015 Seventh Street  
Novato, CA 94945

**RE: San Ramon Elementary School Re-Roof Project Re-Bid**

In our capacity as the District's Construction Manager, we have completed a review of the Bid Proposals submitted by all prospective bidders of the San Ramon Elementary School Re-Roof Project Re-Bid that was bid on Tuesday, December 12, 2017 at 11:00 am. This project includes roofing work at needed buildings identified by maintenance staff with work being conducted over the summer. In our review, we found that Andy's Roofing Company Inc. submitted the lowest responsive and responsible bid for the subject project.

- 1) Andy's Roofing Company Inc. has a valid California Contractor's License with a 'C39' – Roof Contractor. Their License is current and active.
- 2) Their proposed surety company, Developers Surety and Indemnity Company, is rated "A" Excellent by A.M Best Rating Center.
- 3) Their recent and past experience indicates that they are financially capable and possess the resources to perform on a project of this magnitude.
- 4) Their bid documents appear to be in order with all required submissions.
- 5) After publishing this project in the Marin IJ twice and providing outreach to known school roofing contractors, four (4) bids were received:

Andy's Roofing Company	\$1,889,212.00
Western Roofing Service	\$1,945,337.00
Pioneer Contractors, Inc.	\$2,404,400.00
Stronger Building Services	\$2,080,800.00

- 6) This project is statutorily exempt from CEQA.

Mr. Yancy Hawkins  
December 19, 2017  
Page 2

In conclusion, based upon the above, it is our recommendation that the District award the San Ramon Elementary School Re-Roof Project Re-Bid contract in the amount of One Million, Eight Hundred Eighty-Nine Thousand, Two Hundred Twelve Dollars \$1,889,212.00 to Andy's Roofing Company Inc.

Please do not hesitate to contact Greystone West Company with any questions or concerns.

Sincerely,  
Greystone West Company

Courtney Smith  
Project Administrator

Encl: Bid Results  
CSLB License Check – Andy's Roofing Company Inc.  
AM Best Rating