

NOVATO UNIFIED SCHOOL DISTRICT

FIELD TRIP REQUEST FORM FOR BOARD APPROVAL OF OVERNIGHT FIELD TRIPS AND TRIPS EXCEEDING 100 MILES Requests to be sent 10 days prior to a NUSD Regular Meeting of the Board of Trustees

For Board Meeting of 11/1/16

Objective: Approval of Student Travel

Requested Action: Board of Trustees approves student travel as follows:

SCHOOL:	Novato High School
Grade/Department:	9-12 music
Destination:	Oceanside
Number of Students:	30
Number of Adults:	4
Meeting Date w/Chaperones:	music Booster Meeting <input checked="" type="checkbox"/> Parents have received district requirements for chaperones.
Names of Employees accompanying students:	Stevie Greenwell
Dates of the Educational Field Trip:	April 7-9 missing Friday
Educational Purpose of the Field Trip:	Participating in Festival
Method of Transportation:	<input type="checkbox"/> District Vehicle/Bus <input checked="" type="checkbox"/> Contracted Services Marin Air porter <input type="checkbox"/> Private Vehicles*
Source of Funding:	Donations.
Cost of Trip:	\$ 3000
Cost to District:	\$ 0

*All drivers must complete the Driver Information Form, #600130

All students participating must have District Field Trip Form #600348 completed

Submitted by: [Signature] 10/24/16
Principal Signature Date

<i>For Office Use Only</i>	
Reviewed by Superintendent:	<u>[Signature]</u>
Date Board Approved:	_____
Board Clerk Signature	_____