

# NOVATO UNIFIED SCHOOL DISTRICT

## FIELD TRIP REQUEST FORM FOR BOARD APPROVAL OF OVERNIGHT FIELD TRIPS AND TRIPS EXCEEDING 100 MILES Requests to be sent 10 days prior to a NUSD Regular Meeting of the Board of Trustees

For Board Meeting of 11/1/16

**Objective:** Approval of Student Travel

**Requested Action:** Board of Trustees approves student travel as follows:

<b>SCHOOL:</b>	Novato High School
<b>Grade/Department:</b>	9-12 music
<b>Destination:</b>	Santa Cruz Jazz Fest.
<b>Number of Students:</b>	120
<b>Number of Adults:</b>	12
<b>Meeting Date w/Chaperones:</b>	<u>Music Boosters mtg</u> <input checked="" type="checkbox"/> Parents have received district requirements for chaperones.
<b>Names of Employees accompanying students:</b>	Stevie Greenwell / Grey Johnson
<b>Dates of the Educational Field Trip:</b>	March 17 & 18 - Saturday. Miss 7 <sup>th</sup>
<b>Educational Purpose of the Field Trip:</b>	Participating in Fest.
<b>Method of Transportation:</b>	<input type="checkbox"/> District Vehicle/Bus <input type="checkbox"/> Contracted Services _____ <input checked="" type="checkbox"/> Private Vehicles*
<b>Source of Funding:</b>	Donation
<b>Cost of Trip:</b>	\$ 600
<b>Cost to District:</b>	\$ 0

\*All drivers must complete the Driver Information Form, #600130

All students participating must have District Field Trip Form #600348 completed

Submitted by:

A. Benson

Principal Signature

10/24/16

Date

<i>For Office Use Only</i>	
Reviewed by Superintendent:	<u>[Signature]</u>
Date Board Approved:	_____
Board Clerk Signature	_____