

**NOVATO UNIFIED SCHOOL DISTRICT
REGULAR Meeting of the Board of Trustees**

October 18, 2016 - 6:30 PM

Novato Education Center - 1015 Seventh Street, Novato, CA 94945

LOCATION for Trustee Mack who will be connected via conference phone.
Gaylord Texan Hotel, Room 22693, 1501 Gaylord Trail, Grapevine, TX 76051

Attendance Taken at 6:30 PM:

Present:

Ms. Maria Aguila
Mrs. Debbie Butler
Mr. Thomas Cooper
Mr. Derek Knell
Mr. Gregory Mack
Mr. Ross Millerick
Mrs. Shelly Scott

1. CALL TO ORDER AND ROLL CALL - 6:30 p.m.

President Knell called the Board meeting to order at 6:30 p.m.

Trustee Mack was participating in the meeting via phone from Grapevine, TX.

2. CLOSED SESSION AGENDA

3. CLOSED SESSION ANNOUNCEMENT/RECESS TO CLOSED SESSION - 6:32 p.m.

3.a. ANNOUNCEMENT: Prior to adjourning into closed session, a representative of the legislative body must orally announce items to be discussed.
Individuals may address the Board on these items of the agenda.

3.b. With respect to every item of business to be discussed in closed session pursuant to Gov Code Sections 54957 and 54957.6: Conference with Labor Negotiators (Kris Cosca, Assistant Superintendent, Human Resources)
Employees Organization: California School Employees Association (CSEA)

3.c. With respect to every item of business to be discussed in closed session pursuant to Gov Code Section 54957: Public Employees
Discipline/Dismissal/Release

4. PUBLIC COMMENT ON CLOSED SESSION AGENDA - 6:35 p.m.

None

5. CALL TO ORDER AND ROLL CALL - 7:00 p.m.

President Knell called the Board meeting to order at 7:05 p.m.

5.a. Pledge of Allegiance

6. ANNOUNCEMENT OF REPORTABLE ACTION/CLOSED SESSION - 7:04 p.m.

6.a. Board Action in closed session must be reported in open session

Vice-President/Clerk Cooper reported on action taken in closed session:

- With respect to every item of business to be discussed in closed session pursuant to Gov Code Sections 54957 and 54957.6: Conference with Labor Negotiators (Kris Cosca, Assistant Superintendent, Human Resources) Employees Organization: California School Employees Association (CSEA) - direction given to staff
- With respect to every item of business to be discussed in closed session pursuant to Gov Code Section 54957: Public Employees Discipline/Dismissal/Release - no discussion

7. APPROVAL OF AGENDA - 7:06 p.m.

7.a. Approval of Agenda

Motion Passed: A motion to approve the Agenda passed by a vote of 6-0, 1. (Trustee Mack not present) Passed with a motion by Mrs. Shelly Scott and a second by Mr. Ross Millerick.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper
Yes	Mr. Derek Knell
Absent	Mr. Gregory Mack
Yes	Mr. Ross Millerick
Yes	Mrs. Shelly Scott

8. PUBLIC COMMENT ON CONSENT AGENDA - 7:08 p.m.

8.a. Individuals may address the Board in accordance with the Public Comment statement on the last page of the agenda.

None

9. APPROVAL OF CONSENT AGENDA - 7:12 p.m.

9.a. All Consent items approved by a single action

Motion Passed: A motion to approve the Consent Agenda passed by a vote of 6-0, 1. (Trustee Mack not present) Passed with a motion by Mrs. Shelly Scott and a second by Mrs. Debbie Butler.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper
Yes	Mr. Derek Knell
Absent	Mr. Gregory Mack
Yes	Mr. Ross Millerick
Yes	Mrs. Shelly Scott

10. STUDENT PRESENTATION - 7:15 p.m.

Trustee Mack present at 7:15 p.m.

10.a. San Marin High School Speech and Debate Club - 7:15 p.m.

Adam Littlefield, Principal, San Marin High School, introduced Karen Keyon, and acknowledged Jeff Moore and Anson O'Rourke for their support of the Speech and Debate Club. Karen Keyon gave a brief introduction and history of the Speech and Debate Club which included its uniqueness, tournaments, membership, and goals of the program. One student described the types of debate procedures, and four students demonstrated a brief debate between two person teams, one team presenting the negative position and another team for the affirmative position with each member giving a two-minute speech. Principal Littlefield chose the topic: "Are cell phones in the classroom beneficial?" Each team had 20 minutes to prepare before debating their position.

11. ANNOUNCEMENTS: BOARD, SUPERINTENDENT AND STUDENT BOARD MEMBERS - 7:30 p.m.

11.a. Questions, Comments and Announcements: Board, Superintendent and Student Board Members

STUDENT BOARD MEMBERS:

Paige Speer, Novato High School Junior, Jeffrey Ramirez, San Marin High School Junior, and Stephanye De Oliveira, Marin Oaks High School Freshman, reported on their school activities.

TRUSTEE ANNOUNCEMENTS:

- On October 4, the Marin County Board of Supervisors recognized the Novato Blue Ribbon Coalition's Bullying Prevention Committee with a Resolution.
- On October 11, the Novato City Council recognized the Novato Blue Ribbon Coalition's Bullying Prevention Committee with a Proclamation.

- On October 15, from 10:00 am - 12:00 pm, the Novato Blue Ribbon Coalition's Bullying Prevention Committee sponsored a free community craft day at the Hamilton Makerspace, and the theme was: "Be a Superhero! Stand up to Bullying! You Matter!"
- On October 15, from 5:30 - 9:30 pm, a fundraiser sponsored by the Building Better Citizens of America was held to celebrate the 50th anniversary of the Air Force Junior Reserve Officers' Training Corps. (AFJROTC), "Stars & Stripes, Vets & Cadets Dinner" at Marin Catholic High School. The keynote speaker for the event was Dr. Yvonne Cagel, a Novato High School graduate and astronaut. One of the oldest veterans attending was a 97-years old World War II Veteran. Appreciation was expressed for the Building Better Citizens of America organization for a terrific event and the support of the JROTC program at Novato High School.
- On October 4, the Later Start Committee met to discuss options on a possible later start time for secondary schools.
- President Knell announced the meeting would be adjourned in memory of three Marin County youth who recently lost their lives in an automobile accident.

SUPERINTENDENT ANNOUNCEMENTS:

- A Sinaloa Middle School student was congratulated for publishing his book "Chasing Aliens in my Backyard" that he started writing in second grade.
- A special recognition for Karen Maloney, Assistant Superintendent, Business & Operations, who is retiring and appreciation was expressed for her service and commitment to students and staff.

12. NON-AGENDA PUBLIC COMMENT - 7:40 p.m.

12.a. Individuals may address the Board in accordance with the Public Comment statement on the last page of the agenda.

Susan Miller, President, Building Better Citizens of America, commented on the JROTC program at Novato High School and the commitment to supporting the program.

13. STAFF REPORT - 7:45 p.m.

13.a. Get Focused Stay Focused! and Proposed First Reading of Board Policy 6146.1 High School Graduation Requirements - 7:45 p.m.

Julia Kempkey, Director, Instruction and Innovation, shared a PowerPoint presentation on the transition to the new freshman course "Get Focused Stay Focused!" that will replace Geography as a graduation requirement for NUSD students. The Get Focused Stay Focused (GFSF)! is an initiative designed to provide every student with the necessary information and experiences to develop college and career readiness skills as well as facilitate the

development of an online 10-year Career and Education Plan. The GFSF course will replace Geography as a requirement for incoming freshmen. However, both high schools will continue to offer Geography as an elective as well as the Advanced Placement course, AP Human Geography. Further, World History and United States History will continue to provide high school students with a strong background in geography within the historical context. This also aligns with the new History-Social Framework recently released by the California Department of Education.

An updated version of NUSD Board Policy 6146.1 was shared to reflect the changes to graduation requirements and to reflect the removal of the CAHSEE (California High School Exit Exam) as one of the graduation requirements for students and language was added to reflect the district goal to increase the number of students who met the college entrance requirements. In addition, there were small errors corrected in the Board Policy.

The GFSF course outline has already been approved by the UC and CSU's as a college preparatory course in the "g" category (elective). Additionally, an articulation agreement with College of Marin means that all freshmen in NUSD will be enrolled at COM and the majority of students will receive college credit (grade dependent). Finally, students will develop a comprehensive 10-year plan that has proven to motivate students.

Julia Kempkey, introduced Janine Kaiser, North & East Bay Pathways Consortium, whose organization is making the transition between K-12 and post-secondary more seamless for students, especially focusing on awarding early college credit. Janine Kaiser reported on the expansion of GFSF in the North and East Bay, and the performance benefits for students participating in the program. The organization will also help with the GFSF textbook costs.

Trustee Butler commented on Board Policy 6146.1 requesting the re-ordering of the first paragraph to begin with the sentence "the Board of Education desires to prepare each student to obtain a diploma of high school graduation " There were a few more minor corrections such as being consistent in using "world" language instead of "foreign" language, and adding a new subheading for the deleted subheading "Certificates of Completion."

Trustees also requested that it is widely communicated that Geography is not going to be eliminated. They would like to have information about the financial impact of the program and accountability or a metric for tracking dual enrollment.

14. DISCUSSION/ACTION - 8:15 p.m.

14.a. Resolution No. 11 2016/2017 Arts Education - 8:15 p.m.

Ivan Chaidez, Assistant Superintendent, Education Services, reported on Resolution No. 11 2016/2017 Arts Education. The new federal Elementary and Secondary Act, known as the Every Student Succeeds Act, holds states responsible for a "well-rounded" education, which specifically includes arts education. The arts, including dance, music, theatre, and visual arts, are defined as a core subject in California State's definition of basic education, and considered an essential component of the complete and balanced education for all students.

NUSD has supported and funded a strong arts program for students at every grade level. Both high schools have a strong music, visual and performing arts program. Marin School of the Arts at Novato High School provides a specialized program for students to choose from two rigorous arts elective courses each year. San Marin High School also has smARTt a strong arts program with a diverse offering of music, performing and visual arts electives for all students. In addition, School Fuel, NUSD's education foundation, has been a strong supporter of the arts in our district. They generously provide annual funding of the Arts Attack program at all elementary schools. This program is a standards-based art curriculum focused on the sequential development of artistic techniques. Much of the student artwork created using this program is presented at the annual School Fuel Art Smart Showcase, which provides a venue for exhibiting the artwork of all NUSD students. School Fuel also supports the elementary music program by providing funding for one full time elementary music teacher. This year the foundation has also made a commitment to help fund the purchase of instruments used in the fifth grade band program.

Motion Passed: A motion to adopt Resolution No. 11 2016/2017 Arts Education passed by a vote of 7-0. Passed with a motion by Mr. Ross Millerick and a second by Ms. Maria Aguila.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

14.b. Approval of the 2016-2017 Single Plans for Marin Oaks High School, Nexus, NOVA, San Marin High School, Novato High School, Hamilton K-8, San Jose Middle School and Sinaloa Middle School - 8:30 p.m.

Ivan Chaidez, Assistant Superintendent, Education Services, reported on the 2016-2017 Single Plans for Student Achievement (SPSA) for Marin Oaks High School, Nexus, NOVA, San Marin High School, Novato High School, Hamilton K-8, San Jose Middle School and Sinaloa Middle School. Schools operating programs funded through the Consolidated Application must submit a formal Single Plan for Student Achievement (SPSA) annually to the Board of Trustees for approval. The previous plans were written for two years, 2014-2016, and have now been updated based on new data for the 2016-2017 school year.

All schools are continuing to focus on making academic gains for all students with specific focus on English Learners, socioeconomically disadvantaged and foster youths.

Each principal in collaboration with their Site Council, ELAC, Staff and PTA have developed strategies and action steps to support our district-wide goals and priorities. Steve Hospodar, Hamilton K-8 School Principal, shared a video, Kessa Early Principal, Nexus, NOVA, and Marin Oaks High School, Adam Littlefield, San Marin High School Principal, Matt Baldwin, Novato High School Principal, Just Mori, San Jose Middle School Principal, and Jim Larson Principal, Sinaloa Middle School, shared a slide presentation about their SPSAs. The SPSAs, along with the slide presentations, will be posted on the NUSD website after Board approval.

Motion Passed: A motion for Approval of the 2016-2017 Single Plans for Student Achievement for Marin Oaks High School, Nexus, NOVA, San Marin High School, Novato High School, Hamilton K-8, San Jose Middle School and Sinaloa Middle School passed by a vote of 7-0. Passed with a motion by Mr. Ross Millerick and a second by Mrs. Shelly Scott.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Yes Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

15. CONSENT: All items approved by a single action - 9:45 p.m.

15.a. Minutes of the Meeting of October 4, 2016

Motion Passed: Passed with a motion by Mrs. Shelly Scott and a second by Mrs. Debbie Butler.

Yes Ms. Maria Aguila

Yes	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper
Yes	Mr. Derek Knell
Absent	Mr. Gregory Mack
Yes	Mr. Ross Millerick
Yes	Mrs. Shelly Scott

15.b. Personnel Actions of October 18, 2016

Motion Passed: Passed with a motion by Mrs. Shelly Scott and a second by Mrs. Debbie Butler.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper
Yes	Mr. Derek Knell
Absent	Mr. Gregory Mack
Yes	Mr. Ross Millerick
Yes	Mrs. Shelly Scott

15.c. Approve Quarterly Report for Williams Uniform Complaint Quarters Ending June 30, 2016 & September 30, 2016

Motion Passed: Passed with a motion by Mrs. Shelly Scott and a second by Mrs. Debbie Butler.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper
Yes	Mr. Derek Knell
Absent	Mr. Gregory Mack
Yes	Mr. Ross Millerick
Yes	Mrs. Shelly Scott

15.d. Approval of the Memorandum of Understanding with College of Marin (COM) for (COMPASS) College of Marin Providing Access and Supporting Success

Motion Passed: Passed with a motion by Mrs. Shelly Scott and a second by Mrs. Debbie Butler.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper
Yes	Mr. Derek Knell
Absent	Mr. Gregory Mack
Yes	Mr. Ross Millerick
Yes	Mrs. Shelly Scott

15.e. Indigo Assessment

Motion Passed: Passed with a motion by Mrs. Shelly Scott and a second by Mrs. Debbie Butler.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper
Yes	Mr. Derek Knell
Absent	Mr. Gregory Mack
Yes	Mr. Ross Millerick
Yes	Mrs. Shelly Scott

15.f. Resolution # 8 - 2016/2017 - Red Ribbon Week - October 23-31, 2016

Motion Passed: Passed with a motion by Mrs. Shelly Scott and a second by Mrs. Debbie Butler.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper
Yes	Mr. Derek Knell
Absent	Mr. Gregory Mack
Yes	Mr. Ross Millerick
Yes	Mrs. Shelly Scott

15.g. Administrative Regulation 6152.1 Placement in Mathematics Courses (New)

Motion Passed: Passed with a motion by Mrs. Shelly Scott and a second by Mrs. Debbie Butler.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper
Yes	Mr. Derek Knell
Absent	Mr. Gregory Mack
Yes	Mr. Ross Millerick
Yes	Mrs. Shelly Scott

15.h. Field Trip - San Marin High School - Speech and Debate - Stanford University February 11-13, 2017

Motion Passed: Passed with a motion by Mrs. Shelly Scott and a second by Mrs. Debbie Butler.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper
Yes	Mr. Derek Knell
Absent	Mr. Gregory Mack

Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

15.i. Field Trip - San Marin High School - Speech and Debate - Santa Clara University - April 1-2, 2017

Motion Passed: Passed with a motion by Mrs. Shelly Scott and a second by Mrs. Debbie Butler.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Absent Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

15.j. Approve Budget for Lu Sutton Preschool Portable and Relocated School Garden

Motion Passed: Passed with a motion by Mrs. Shelly Scott and a second by Mrs. Debbie Butler.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Absent Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

15.k. Change Order to Wildcat Construction, Inc. for correction of unforeseen conditions encountered during relocation of modular buildings at San Marin High School

Motion Passed: Passed with a motion by Mrs. Shelly Scott and a second by Mrs. Debbie Butler.

Yes Ms. Maria Aguila
Yes Mrs. Debbie Butler
Yes Mr. Thomas Cooper
Yes Mr. Derek Knell
Absent Mr. Gregory Mack
Yes Mr. Ross Millerick
Yes Mrs. Shelly Scott

15.l. Change Order to Murray Building for the Alterations to the Science Classrooms at Novato High School and San Marin High School, and the NHS Scoreboard

Motion Passed: Passed with a motion by Mrs. Shelly Scott and a second by Mrs. Debbie Butler.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper
Yes	Mr. Derek Knell
Absent	Mr. Gregory Mack
Yes	Mr. Ross Millerick
Yes	Mrs. Shelly Scott

15.m. Notice of Completion of San Marin Portables

Motion Passed: Passed with a motion by Mrs. Shelly Scott and a second by Mrs. Debbie Butler.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper
Yes	Mr. Derek Knell
Absent	Mr. Gregory Mack
Yes	Mr. Ross Millerick
Yes	Mrs. Shelly Scott

15.n. Ratify the Quarterly Investment Report for Quarter Ending June 30, 2016 (Q2)

Motion Passed: Passed with a motion by Mrs. Shelly Scott and a second by Mrs. Debbie Butler.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper
Yes	Mr. Derek Knell
Absent	Mr. Gregory Mack
Yes	Mr. Ross Millerick
Yes	Mrs. Shelly Scott

15.o. Ratify Warrant Register for Warrants Issued September 29, 2016 through October 10, 2016

Motion Passed: Passed with a motion by Mrs. Shelly Scott and a second by Mrs. Debbie Butler.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper

Yes	Mr. Derek Knell
Absent	Mr. Gregory Mack
Yes	Mr. Ross Millerick
Yes	Mrs. Shelly Scott

15.p. Approve Disposal of Obsolete Equipment/Property

Motion Passed: Passed with a motion by Mrs. Shelly Scott and a second by Mrs. Debbie Butler.

Yes	Ms. Maria Aguila
Yes	Mrs. Debbie Butler
Yes	Mr. Thomas Cooper
Yes	Mr. Derek Knell
Absent	Mr. Gregory Mack
Yes	Mr. Ross Millerick
Yes	Mrs. Shelly Scott

16. ADJOURNMENT - 10:00 p.m.

The meeting was adjourned at 10:15 p.m.

WITNESSED: _____
Vice President/Clerk of the Board of Trustees

Attested to on this 1st day of November 2016.