NOVATO UNIFIED SCHOOL DISTRICT

FIELD TRIP REQUEST FORM FOR BOARD APPROVAL
OF OVERNIGHT FIELD TRIPS AND TRIPS EXCEEDING 100 MILES
Requests to be sent 10 days prior to a NUSD Regular Meeting of the Board of Trustees

For Board Meeting of 11/1/16

Objective: Approval of Student Travel

Requested Action: Board of Trustees approves student travel as follows:

SCHOOL:	Novato High School
Grade/Department:	9-12 Theatre
Destination:	Lenaea Theatre Fest., Folsom
Number of Students:	50
Number of Adults:	12
Meeting Date w/Chaperones:	___ theatre booster mtg (1st Tues in Feb.) ☑ Parents have received district requirements for chaperones.
Names of Employees accompanying students:	Rodney Franz
Dates of the Educational Field Trip:	Feb. 10-12, 2017
Educational Purpose of the Field Trip:	Theatre Competition & Workshops
Method of Transportation:	☐ District Vehicle/Bus ☐ Contracted Services ____ ☒ Private Vehicles*
Source of Funding:	$ + donation
Cost of Trip:	$
Cost to District:	$ Ø

***All drivers must complete the Driver Information Form, #600130**
All students participating must have District Field Trip Form #600348 completed

Submitted by: T Benson — Principal Signature 10/24/16 — Date

For Office Use Only

Reviewed by Superintendent: [illegible]

Date Board Approved: _____

_____
Board Clerk Signature

Updated: 10/2/2014