
**NOVATO UNIFIED SCHOOL DISTRICT
HUMAN RESOURCES DEPARTMENT**

Date: November 1, 2016
To: Board of Trustees
From: Kris Cosca, Assistant Superintendent, HR
Re: Personnel Actions Agenda

I) CERTIFICATED PERSONNEL

**A) Change of Contract (Unit Advancement)
Effective August 16, 2016**

Ellsworth-Yow, Paul	Range III, Step 5	Rancho Elementary School
Foster, Hazel	Range VIII, Step 11	Special Education
Herrera, DeMaur	Range V, Step 10	Pleasant Valley Elementary School
Kabre, Sheila	Range III, Step 2	San Jose Middle School
Mastro, Gabriela	Range IV, Step 2	San Jose Middle School

B) Employment

Brandt, Deborah	Teacher, San Marin HS, .8 FTE BA – Queens College CUNY/SUNY at Purchase 4 Years of Experience Effective October 26, 2016
Shepard, Victoria	Teacher, Novato HS, 1.0 FTE BA/MA – Eastern Washington University 17 Years of Experience Effective October 31, 2016

II) CLASSIFIED

A) Change of Contract

Crowell, Heidi	Playground Supervisor, San Ramon Additional .25 hours, 5 days per week Effective November 1, 2016
O'Hara, Nancy	Playground Supervisor, San Ramon Additional 6.5 hours per week Effective November 1, 2016
Sundaram, Siva	Playground Supervisor, Rancho Additional 2.5 hours per week Effective November 1, 2016

B) Employment

Beach, Marlene

Attendance Technician, Novato HS
8 hours, 5 days per week, 10 months
Effective November 2, 2016

C) Resignation

Diamantopoulos, Anna

FANS Site Supervisor, San Ramon
Hire date March 22, 2006
Effective October 22, 2016

D) Retirement

Basey, Arlene

FANS Site Supervisor, San Jose MS
Hire date August 28, 2000
Effective October 31, 2016