NOVATO UNIFIED SCHOOL DISTRICT

FIELD TRIP REQUEST FORM FOR BOARD APPROVAL
OF OVERNIGHT FIELD TRIPS AND TRIPS EXCEEDING 100 MILES
Requests to be sent 10 days prior to a NUSD Regular Meeting of the Board of Trustees

For Board Meeting of 11/1/16

Objective: Approval of Student Travel

Requested Action: Board of Trustees approves student travel as follows:

SCHOOL:	Novato High School
Grade/Department:	9-12 Jazz Music
Destination:	Folsom Jazz Festival
Number of Students:	90
Number of Adults:	8
Meeting Date w/Chaperones:	Music booster meeting ☒ Parents have received district requirements for chaperones.
Names of Employees accompanying students:	Stevie Greenwell / Greg Jonnson
Dates of the Educational Field Trip:	Jan 27-28th 2017 Miss 70
Educational Purpose of the Field Trip:	Participating in Jazz Fest. w/ bands & choir
Method of Transportation:	☐ District Vehicle/Bus ☐ Contracted Services _____ ☒ Private Vehicles*
Source of Funding:	Donation
Cost of Trip:	$ 1000
Cost to District:	$ 0

***All drivers must complete the Driver Information Form, #600130**
All students participating must have District Field Trip Form #600348 completed

Submitted by: T Benson
Principal Signature

10/24/16
Date

For Office Use Only

Reviewed by Superintendent: MA

Date Board Approved: _____

_____
Board Clerk Signature

Updated: 10/2/2014