

Peter E. Haas Jr. Family Fund

— cultivating social change —

July 8, 2016

Mr. James R. Hogeboom
Superintendent
Novato Unified School District
1015 Seventh Street
Novato, CA 94945

Dear Jim:

I am pleased to enclose a check in the amount of \$128,805 from the Peter E. Haas Jr. Family Fund. The purpose of this grant is to support overall coordination of Healthy Novato Initiative grants and a School-Based Prevention Coordinator. Grants from this foundation are made possible through the generosity of Ginnie & Peter Haas, Jr.

The terms of this Healthy Novato Community Initiative (HNCI) grant are as follows:

1. Assure that program services are integrated and allow for productive communication by working with the HNCI Leadership Group, NUSD's School Based Prevention Facilitator and HNCI stipend teachers at each school site.
2. Ensure alignment between agency program staff and HNCI Leadership Group principles/mission. This will include supporting bidirectional flow of information among respective program staff and the Leadership Group.
3. Work with HNCI consultant Christina Borbely to organize workplan content in order to inform input for mid-year and end of year reports.
4. Use "SMART" format for outcome statements (specific, measurable, achievable, realistic, timebound); if needed consult with an evaluation expert to firm up plans to be accountable for demonstrating achievement of objectives & proposed outcomes.
5. Restrict grant funds to the goals of HNCI. End of year carryover must be accounted for and/or applied to the next year's expenses.
6. Submit reports (template attached) by January 31, 2017 and July 31, 2017.

To confirm your formal acceptance of these terms, please sign this agreement letter on the second page, scan the signed agreement, and send a copy via email to Veronica Reed, Board Chair, at verreed@gmail.com. Grant reports should also be sent via email to her. Thank-you letters should be addressed to Ginnie and Peter E. Haas, Jr., 491 Wilson Avenue, Novato, CA 94947.

Any published listing of this contribution should read as follows: Peter E. Haas Jr. Family Fund. Should you have any questions concerning this grant, please contact Debra White, senior grants manager, at 415.464.2532 or dwhite@marincf.org.

Sincerely,



Thomas Peters, Ph.D.
President & Chief Executive Officer

cc: Ms. Veronica A. Reed

*Our mission is to support social services, actively encourage innovation & equity
in education & health, and foster transformation in community norms.*

Peter E. Haas Jr. Family Fund

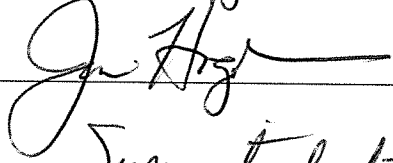
— *cultivating social change* —

Grant Agreement Letter

Page 2

ACCEPTANCE: On behalf of Novato Unified School District, I hereby accept and agree to the terms of grant 2016-04415 as set forth above.

Name: Jim Hogeboom

Signature: 

Title: Superintendent

Our mission is to support social services, actively encourage innovation & equity in education & health, and foster transformation in community norms.

Peter E. Haas Jr. Family Fund

— *cultivating social change* —

Grant Report

Please scan and email by the dates on your grant agreement letter to Veronica Reed: verreed@gmail.com

Grant Year: Fiscal Year 2016-17

Grant Number: 2016-04415

Organization Name: Novato Unified School District

Grant Purpose: support overall coordination of Healthy Novato Initiative grants and a School-Based Prevention Coordinator

Report Completed By:

(Name)

(Title)

Date Submitted:

1. Briefly describe the outcomes and impact of this grant.
 - how was change measured – how do you know you made a difference
 - what was the difference -- results
2. Were you able to leverage the grant, and if so, how.
3. Briefly describe challenges encountered in carrying out the grant and how they were resolved.
4. Specifically show how the grant money was spent, **OR** submit a budget listing income and expense for the project funded.
5. If there is a grant balance, explain how this will be applied to carry out the grant purpose. A final report will be due when the grant is fully expended.

Our mission is to support social services, actively encourage innovation & equity in education & health, and foster transformation in community norms.

Peter E. Haas Jr. Family Fund

CHECK # 2242

ORG ID 2217

PAYEE Novato Unified School District
FOR Novato Unified School District

CHECK DATE 06/27/2016
BATCH # 94313

GRANT ID	SCHED DATE	PURPOSE	FUND NAME	AMOUNT
2016-04415	06/24/2016	support overall coordination of Healthy Novato Initiative grants and a School-Based Prevention Coordinator	Peter E. Haas Jr. Family Fund	\$128,805.00

2242 06/27/2016 9:58:14 AM

TOTAL DUE \$128,805.00 NOT NEGOTIABLE

Peter E. Haas Jr. Family Fund
5 Hamilton Landing, Suite 200
Novato, CA 94949

Union Bank of California
Kentfield #328
830 College Avenue
Kentfield, CA 94904
11-49-1210 2242

PAY TO THE ORDER OF NOVATO UNIFIED SCHOOL DISTRICT
1015 SEVENTH STREET
NOVATO, CA 94945

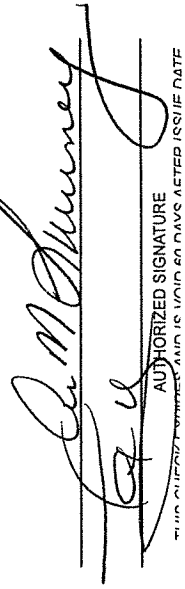
PAY One Hundred Twenty-Eight Thousand Eight Hundred Five Dollars and Zer 2217

DATE 6/27/2016

AMOUNT *****\$128,805.00

PAY TO THE ORDER OF

NOVATO UNIFIED SCHOOL DISTRICT
1015 SEVENTH STREET
NOVATO, CA 94945


AUTHORIZED SIGNATURE