

NOVATO UNIFIED SCHOOL DISTRICT

**FIELD TRIP REQUEST FORM FOR BOARD APPROVAL
OF OVERNIGHT FIELD TRIPS AND TRIPS EXCEEDING 100 MILES**

Requests to be sent 10 days prior to a NUSD Regular Meeting of the Board of Trustees

For Board Meeting of ~~8/2/2016~~ ~~8/2/16~~ **8/2/16**

Objective: Approval of Student Travel

Requested Action: Board of Trustees approves student travel as follows:

SCHOOL:	RANCHO ELEMENTARY SCHOOL
Grade/Department:	FIFTH GRADE
Destination:	WALKER CREEK - MARSHALL, CA
Number of Students:	90
Number of Adults:	5
Meeting Date w/Chaperones:	<u>8/2016</u> <input checked="" type="checkbox"/> Parents have received district requirements for chaperones.
Names of Employees accompanying students:	Renee Nebolon, Michael Stunz, Janelle Mc Goldrick
Dates of the Educational Field Trip:	10/10/16 - 10/14/16
Educational Purpose of the Field Trip:	OUTDOOR/SCIENCE & ENVIRONMENTAL EDUCATION
Method of Transportation:	<input checked="" type="checkbox"/> District Vehicle/Bus <input type="checkbox"/> Contracted Services _____ <input type="checkbox"/> Private Vehicles*
Source of Funding:	DONATIONS
Cost of Trip:	\$ <u>< \$25,000</u>
Cost to District:	\$ <u>0.00</u>

***All drivers must complete the Driver Information Form, #600130**

All students participating must have District Field Trip Form #600348 completed

Submitted by: *A. Krieger* 6/16/16
Principal Signature Date

<i>For Office Use Only</i>	
Reviewed by Superintendent:	<u><i>[Signature]</i></u>
Date Board Approved:	_____
Board Clerk Signature	_____