

NOVATO UNIFIED SCHOOL DISTRICT

**FIELD TRIP REQUEST FORM FOR BOARD APPROVAL
OF OVERNIGHT FIELD TRIPS AND TRIPS EXCEEDING 100 MILES**

Requests to be sent 10 days prior to a NUSD Regular Meeting of the Board of Trustees

For Board Meeting of 3-1-16

Objective: Approval of Student Travel

Requested Action: Board of Trustees approves student travel as follows:

SCHOOL:	San Jose MS
Grade/Department:	MUSIC/ JAZZ
Destination:	Reno, NV
Number of Students:	24
Number of Adults:	35
Meeting Date w/Chaperones:	<div style="border: 1px solid black; padding: 2px;"> <input checked="" type="checkbox"/> Parents have received district requirements for chaperones. </div>
Names of Employees accompanying students:	Benedetta Dalbesio
Dates of the Educational Field Trip:	April 30th, 2016
Educational Purpose of the Field Trip:	Reno Jazz Festival
Method of Transportation:	<input type="checkbox"/> District Vehicle/Bus <input type="checkbox"/> Contracted Services _____ <input checked="" type="checkbox"/> Private Vehicles*
Source of Funding:	donations
Cost of Trip:	\$ none
Cost to District:	\$ none

***All drivers must complete the Driver Information Form, #600130**

All students participating must have District Field Trip Form #600348 completed

Submitted by: _____

Principal Signature

Date

For Office Use Only

Reviewed by Superintendent: _____

Date Board Approved: _____

Board Clerk Signature