

NOVATO UNIFIED SCHOOL DISTRICT

FIELD TRIP REQUEST FORM FOR BOARD APPROVAL  
OF OVERNIGHT FIELD TRIPS AND TRIPS EXCEEDING 100 MILES  
Requests to be sent 10 days prior to a NUSD Regular Meeting of the Board of Trustees

For Board Meeting of 9/6/16

**Objective:** Approval of Student Travel

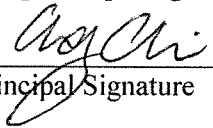
**Requested Action:** Board of Trustees approves student travel as follows:

<b>SCHOOL:</b>	Lynwood Elementary
<b>Grade/Department:</b>	4th Grade
<b>Destination:</b>	Petaluma Adobe
<b>Number of Students:</b>	24
<b>Number of Adults:</b>	10
<b>Meeting Date w/Chaperones:</b>	<u>9/21/16</u> <input type="checkbox"/> Parents have received district requirements for chaperones.
<b>Names of Employees accompanying students:</b>	Donna Simmons
<b>Dates of the Educational Field Trip:</b>	October 18-19
<b>Educational Purpose of the Field Trip:</b>	Learn about California history during the Rancho Period.
<b>Method of Transportation:</b>	<input checked="" type="checkbox"/> District Vehicle/Bus <input type="checkbox"/> Contracted Services _____ <input type="checkbox"/> Private Vehicles*
<b>Source of Funding:</b>	PTA fund, donations
<b>Cost of Trip:</b>	\$ 700
<b>Cost to District:</b>	\$ 0

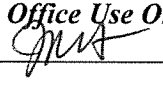
\*All drivers must complete the Driver Information Form, #600130

All students participating must have District Field Trip Form #600348 completed

Submitted by:

  
Principal Signature

8-11-16  
Date

<b>For Office Use Only</b>	
Reviewed by Superintendent:	<u></u>
Date Board Approved:	_____
Board Clerk Signature	_____