

## **Architect Services Questions**

1. Our program is scheduled to be 5-7 years. Who personally from your firm will be the primary contact for the duration of our program?
2. Please explain the process your firm conducts to ensure that the final drawings are properly coordinated between your architecture and your consultants.
3. It is important to not overpromise and under deliver project content. Once a schematic design is created and a budget produced, how does your firm best assure that scope creep is held to a minimum while the design manifests to its final construction drawing phase?
4. The District would like to implement green building components/materials without compromise to cost. Please explain to the panel how you approach green building standards taking into consideration practical cost elements.
5. Our District recognizes that time is money, and it is the District's intent to move quickly. How can you assure us that you will provide us with personal service and demands for your time?
6. Can you give a recent example as to how your firm successfully mitigated a value engineering process?
7. Community outreach and communication is vital. What deliverables will you provide to the District to communicate with our community?
8. What is your most recent Marin County sample of work?
9. What project are you most proud of?
10. Explain why your firm is best qualified to serve the Novato Unified School District